



Highcliffe Sailing Club Limited

63rd Annual General Meeting Thursday 23rd November 2023 at 8pm Venue: Clubhouse

MINUTES

Committee Members present: Jim Brown (Commodore), Simon Puryer (Vice-Commodore), Alex King (Deputy Vice-Commodore), Steve Waite (Hon Treasurer), Graham Platt (Rear Commodore Sailing), Debbie Fisher (Hon Secretary), Peter Emerson (Non-Executive Director) Jim Hemus (Non-Executive Director), Ian Pike (Non-Executive Director), Tania Tarrant (Non-Executive Director)

1. Chairman opened the meeting at 20.01pm

Commodore, Jim Brown, chaired the meeting and he welcomed the members to the meeting on behalf of the committee.

2. Apologies given from Committee members

Dennis Stephens

3. Appointment of two tellers

The secretary appointed two tellers (Mark Anderson and Adrian Thomson) to count the votes in the room.

4. To receive and approve the Minutes of the 62nd of the Club held on 24th November 2022

Debbie gave instructions on how we are voting. There will be counting of individual votes in the room by a show of hands, excluding those who have already voted by proxy in advance.

The minutes of the 62nd Annual General Meeting on the above date were approved, having been circulated to the membership.

18 votes in the room in addition to 60 proxy votes all in favour.

5. To receive the Hon Treasurer's Report and approve the accounts of Highcliffe Sailing Club Limited

Steve Waite reported that the audited accounts had been circulated by email, and the majority of members had already voted to approve them.

18 votes in the room in addition to 60 proxy votes all in favour.

Steve summarised the current financial year and outlook for the remainder of 2023 and 2024

Membership renewals were very good and we now have over 700 members.

Rate valuation is still being disputed and we have someone looking into that area. Cash flow forecast is also looking good. Steve announced his resignation will be at the next AGM, after 20 years of service.

Steve also thanked Jean Hemus for her years as membership secretary and showed the committees appreciation for her fastidious record keeping.

6. Appoint an auditor for the company

Saron Rusden was prepared to be appointed as auditor for the Club for one more year. The motion to appoint Saron Rusden as Club Auditor had been circulated to the membership and was approved 18 votes in the room and 60 proxy votes.

7. The Chairman's Report

The full Commodore's Report had been circulated to the membership and was attached to the minutes.

Jim thanked all the teams, LTL, BIB, Seals, Paddlers, Bosun, Social and DIY team. Many improvement to the club has been finished including a new bin store, fire detection system, new alarm, front door integration, new locker doors and a bosuns shed re-vamp. Further storage solutions have been put in place and many small jobs carried out that people do not see, so a big thank you to everyone for their hard work. The upstairs bar is nearly complete and will be fitted out for next season.

The management team have had an interesting year as numbers keep rising and we have hit the 700 member mark in June and had to close to new members for a period to evaluate how to manage the biggest membership numbers we have seen. The teams we have put in place for each area are working well and we have a lot of volunteers, so we feel we are doing things right and its going well.

Key changes this year: Back in May Sarah Desjonqueres decided to step aside after 5 years and Clare Stephens has taken over and made a success of this. Thanks to Sarah for her many years of service to the club. Jean Hemus has been running the membership team for four years and has put this into a fantastic place so thank you for your service. Janet has been running the social team for many years and over the last few years it has been getting better and better, with the increase in events and membership numbers the new Events team will be headed up by Clare with Janet as a supporting role.

Tania has agreed to become a Director as the role of rear com house is no longer requires and in thanks for her continued support Jim Brown has proposed lifetime membership and Jim Hemus to second – Overwhelmingly in favour of this.

Due to the increase in administration Emma Puryer has taken on the role of club manager so hopefully over the next year will a central point of contact for members and support all teams. In

the IT area Mark Anderson has stepped forward and taken charge of booking system / website / comms and is making great progress in improvements.

Finally thanking all of the committee and volunteers.

8. To consider any Resolutions

There were none

9. To elect Flag Officers & Directors for 2023/2024 (Nominations List posted on Club Notice Board)

The Nominations Form had previously been circulated to the membership, and the following members were elected as Flag Officers and Directors. There were 18 votes in the room and 60 votes by proxy in favour of the nominations, all approved.

Position	Name
Commodore	James Brown
Vice Commodore	Simon Puryer
Deputy Vice Commodore	Alex King
Hon Treasurer	Stephen Waite
Hon Secretary	Deborah Fisher
Rear Commodore Sailing	Graham Platt
Rear Commodore Paddling	Dennis Stephens
Non-Executive Director	Peter Emerson
Non-Executive Director	James Hemus
Non-Executive Director	Ian Pike
Non-Executive Director	Tania Tarrant

10. Chairman to close the Meeting

As there were no questions from members the Chairman closed meeting at 20.39pm